

# Highlighting Tool

## Highlight Tool

### Create profile

1. Toggle highlight ON.
2. Open highlight (right side panel).
3. The tool comes with a pre-defined keyword profile called Default.
  - a. To create a custom profile press "new" and choose a profile name (eg. profile 1).
4. Click save.



#### Info Default profile

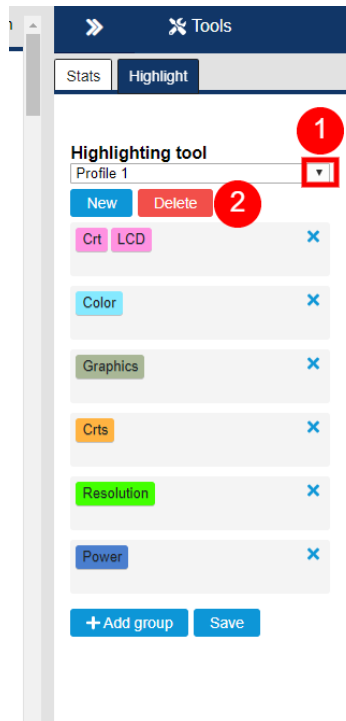
The Default keyword set can be saved to a new profile and then changed.

Highlight profiles are saved and can be used in multiple projects without having to create a new one everytime.

Highlights are also supported in fullsize document view.

### Delete profile

1. Select the profile in the drop down menu.
2. Click "delete" to delete the selected profile.



## Adding and removing Keywords

1. Click "+Add group" button.
2. Fill in your keywords.
  - a. All keywords in the same group will have the same colour code.
  - b. You can also have multiple keywords in the same group.
  - c. You can create up to 10 different keyword groups.
3. To delete a keyword group, click x in the upper right corner.
  - a. To delete a specific keyword. Click on it and use "backspace" on your keyboard.
4. Click save when done adding or deleting groups.

